



Northern Kentucky Home & Remodeling Showcase

Holiday Inn - 1717 Airport Exchange Blvd, Erlanger, KY 41018

January 11-13, 2019

Friday 3p-8p, Saturday 10a-7p, Sunday 12p-5p



Instructions: Please type or print clearly. All applications must be completed, signed and accompanied by the appropriate deposit.

Please send applications with deposit to:

Attn: Jessica Rose – BIA of NKY
2751 Circleport Drive
Erlanger, KY 41018
OR
jessica@buildersnky.com

EXHIBITOR REGISTRATION

Company: _____ Contact: _____

Phone: _____ Email: _____

Address: _____

Website: _____

Product/Service you plan to display: _____

Exhibit Booth Rental: Please indicate the size booth you are requesting and your location choices. Booths will be assigned on a first come, first-serve basis. Every effort will be made to accommodate exhibitor preferences. **Booth space will not be assigned until full payment is received. Deposits are non-refundable.**

- 10x8 – Member \$550, Non-member \$750
- 20x8 – Member \$900, Non-member \$1300

Table (1), Chairs (2), Tablecloth (1) will be provided with each booth. Do you want these items?

Yes No

Will you need electric?

Yes No

Booth Location Preference (see attached layout): 1. _____ 2. _____ 3. _____

Total Cost: \$ _____

PAYMENT INFORMATION

- FULL AMOUNT
- DEPOSIT ONLY (50% of booth total) – Final payment due by 1/4/2019

Check Credit Card (a 2% processing fee will be added)

Visa Mastercard American Express

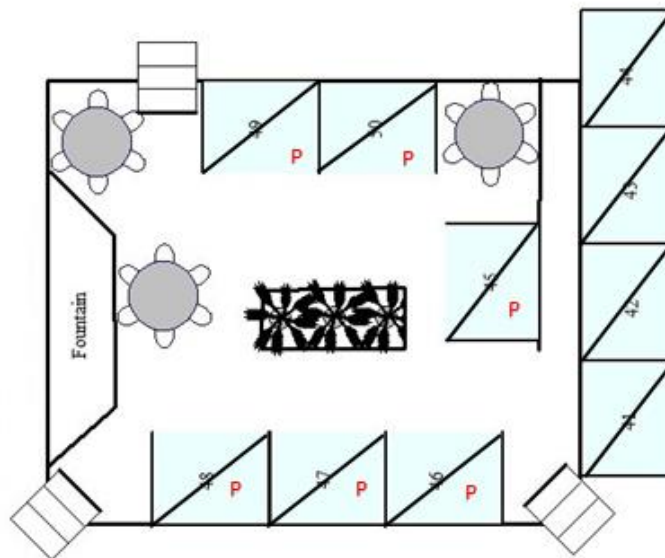
Name on Card: _____ Card Number: _____

Exp date: _____ CVC: _____ Zip: _____

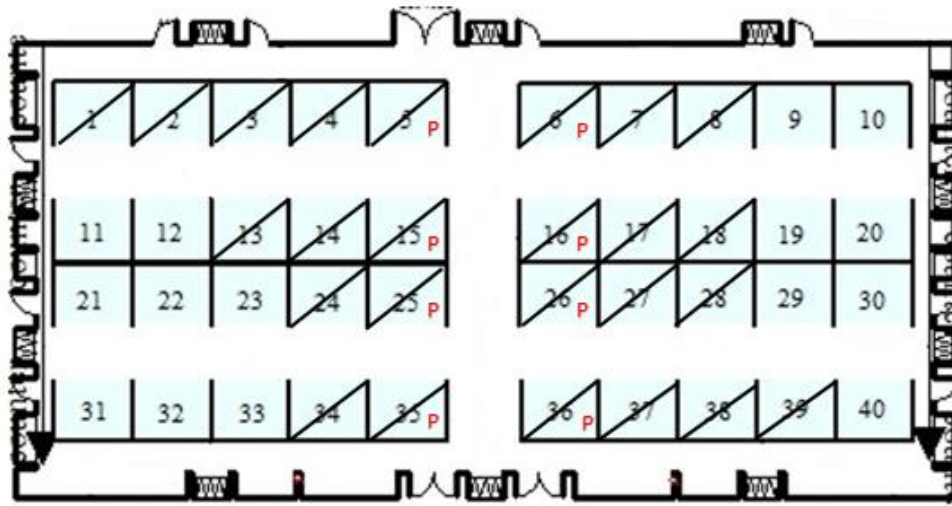
Cardholder's Signature: _____ Today's Date: _____

By signing above, I authorize the Building Industry Association of Northern Kentucky to process a 50% deposit upon receipt of this contract, and the remainder on Friday, January 4th, 2019.

UPPER TERRACE



BALLROOM



P - Premium Booth - SOLD OUT

2019 Northern Kentucky Home & Remodeling Showcase

Terms & Conditions

1. Exhibit Space
Exhibits must not exceed assigned space or infringe upon adjacent booth or aisles. Upon request, the BIA will provide a table, 2 chairs and a table cloth for each booth.
2. Booth Move-In
Booth move-in will begin Thursday, January 10th at 3:00pm. BOOTHS MUST BE COMPLETELY SET UP AND READY TO GO BY 2:00PM on Friday, January 11th. If you plan to set up on Friday instead of Thursday, you MUST contact the BIA prior to set up day. Please note that there will not be forklifts provided for setup. All booths must be staffed and open during show hours.
3. Booth Move-Out
Move-out will be after 5:00pm on Sunday. DISMANTLING OF YOUR BOOTH WILL NOT BE PERMITTED PRIOR TO 5:00PM ON SUNDAY. Everything must be out of the building by 12:00PM on Monday after the show, no exceptions. Cleaning of individual booths is the responsibility of the exhibitor.
4. Electricity and Internet
Each booth will be allotted 500 Watts – 120 volts of electricity. Please bring your own extension cord if needed. Wi-fi will be available for all exhibitors.
5. Exhibit Staff
Each exhibitor will receive 4 badges for their staff. We ask that booths be manned during all exhibit hours, but if you need to leave for any reason (i.e. lunch break), please be sure to place a sign at your booth that indicates you will be right back.
6. Noise Levels
Loud speakers, radios, televisions or the operation of any machinery or equipment, which is of sufficient volume to neighboring exhibitors or show visitors will not be permitted.
7. Booth Holds and Reservations
The BIA reserves the right to release any booth that is not secured by deposit or final payment.
8. Cancellation of Booth
Cancellations of exhibit booths must be made in writing. Deposits are non-refundable. Failure to cancel booth space prior to December 7th, 2018 will result in forfeiture of all monies tendered by the BIA for booth space rental.
9. Right of Refusal
The association reserves the right to alter the location of the exhibitor's booth(s) as shown on the official floor plan if deemed in the best interest of the show. BIA shall further have the right to prohibit, prevent, or remove any part of the exhibit deemed unsuitable or inappropriate for the show.
10. Conduct
The BIA reserves the right to stop or remove any exhibitor or their representative from the show for performing an act of practice which, in the opinion of the BIA staff, is objectionable or detracts from the integrity of the show. Refusing to follow rules or harassing other exhibitors and/or customers will be grounds for removal from the show.
11. Fines
Violating any of these terms will result in a \$250 fine per occurrence.
12. Liability
EXHIBITOR agrees to hold harmless and to indemnify the BIA from and against any and all persons and/or mother legal entity(ies) arising from, or in any way related to, the EXHIBITOR's participation in the 2019 NKY Home & Remodeling Showcase.

This indemnity agreement includes but is not limited to any third-party claims or actions against the BIA or any other claims, crossclaims or third-party claims by any party who may believe the BIA is in any way liable for damages allegedly sustained as the result of EXHIBITOR participation in the 2019 NKY Home & Remodeling Showcase. Such indemnification shall include all costs and attorney fees incurred the BIA in the defense of such an action.

By signing this document, I acknowledge and agree to the terms and conditions above, and understand that these rules and regulations must be shared with all parties from my company involved with the 2019 NKY Home & Remodeling Showcase.

Name

Signature

Date